



UNIVERSITÀ
EUROPEA
DI ROMA

INFORMATION EX ART. 13 GDPR CONCERNING WAY AND PURPOSES OF PROCESSING PERSONA DATA OF "ERASMUS+" PROGRAMME STUDENT'S

The Università Europea di Roma, with office in Rome, via degli Aldobrandeschi n. 190, as Controller (hereafter referred to as "Controller") pursuant to Art. 13 of EU Regulation no. 2016/679, containing the "General Data Protection Regulation" (hereafter referred to as GDPR), hereby intends to inform you about the methods of processing of your personal data in order to respect the principles of the Erasmus Charter for Higher Education to facilitate, support and recognise your experience abroad.

Controller

Pursuant to Art. 4 GDPR, the Controller is the Università Europea di Roma, via degli Aldobrandeschi n. 190, Rome, who can be contacted by writing to the office directly.

Data Protection Office

The controller designates data protection officer, who can be contacted by writing to the office directly, or by sending an e-mail to the following address dpo.prossi@unier.it or calling +39. 333.2160001.

Types of data processed

The Controller requests the conferment or receives from you or your University, and thereafter processes and stores, the following types of personal data: a) *personal data* (name, surname, photo); b) *contact details* (e-mail address, telephone number); c) *curriculum data* (exames, courses and other activity that you have done); d) *health data*; e) *financial data*.

Purposes of processing and legal basis

The legal basis for the processing is Art.6 (1) (b) (e), GDPR, given that the processing is necessary in order to allow you to take the exams.

Furthermore, you may be asked to be portrayed during university activities and/or during conferences, seminars or parties and may be the subject of audiovisual filming. These images will be used exclusively for promotional purposes of the activities of Controller and will in no case be passed on to third parties.

Controller requests your express consent to the processing for the following additional purposes:

- sending promotional communications on training initiatives promoted by the University;
- communication and dissemination of data other than referred to in articles 9 and 10 of the GDPR, including to individuals and legal.

Your consent for these additional purposes is completely optional.

You can however oppose at any time the continuation of the treatment, according to the procedures described in the section "Rights of the interested parties" of this Information.

Method of processing



The Controller will process your data in compliance with the guarantees of confidentiality and adequate security measures provided for by current legislation through IT and telematic instruments, for needs strictly related to the purposes of the processing.

The processing is also done through the use of electronic or in any case automated means and is carried out by the Controller and/or by third-party companies, for this purpose nominated external Processors, pursuant to Art. 28 GDPR, of whose services the Controller may avail. The data processing will be carried out strictly for the needs of organizing and processing your personal data and, in any case, in such a way as to guarantee the security and confidentiality of your data.

Communication and sharing of personal data with third parties

Your personal data will be communicated only with Commission, Erasmus+ Programme Office and with your University.

Retention period

The retention period for your personal data is determined according to the indications provided by the Programms

Rights of the parties involved

In relation to the personal data you provide, pursuant to Articles 15-22 GDPR, you have the right to:

- (i) access the data and ask for a copy;
- (ii) ask for the data to be rectified;
- (iii) ask for the data to be erased;
- (iv) restrict the processing of the data;
- (v) oppose the processing of the data;
- (vi) receive the data provided to the Controller in a structured, commonly used and machine-readable format;
- (vii) lodge a complaint with the supervisory authority, pursuant to Art. 77 GDPR.

In order to exercise your rights or to withdraw your consent, you may contact the Controller by writing to the DPO office sending an e-mail to the following address: dpo.prossi@unier.it

Your request will be dealt with in the shortest possible time, and in any case, within the terms of the GDPR, without prejudicing the possibility, in the case of no response, or an inadequate response, to contact the Authority responsible for the protection of personal data.

CONSENT

Having read the information I consent to the processing by the Università Europea di Roma of my personal data for sending promotional communications on training initiatives promoted by the University of my interest.

YES / NO (optional consent)



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Having read the information I consent to the processing by the Università Europea di Roma of my images and / or audiovisuals for promotional purposes.

YES / NO (optional consent)

Having read the information I consent to the Università Europea di Roma to communicate or disseminate, even to individuals and electronically, career data, excluding data suitable to reveal my state of health and data related to my balance sheet, as well as the other data referred to in Articles 9 and 10 of the GDPR.

YES / NO (optional consent)