

EXAMS





Exam sessions

You can choose to take your exams in the Extraordinary session (from 11/12/24 to 21/12/24) AND/OR

Winter session (from 07/01/25 to 15/02/25)

BUT REMEMBER



Lesson attendance registration (Rileva presenza)



- Students are required to attend at least <u>50 %</u> of a course lessons in order to be allowed to take the corresponding exam in the <u>extraordinary</u> session and the <u>first call</u> of the Winter session.
- Students who have <u>not</u> attended at least 50% of a course lessons will be <u>exclusively</u> allowed to participate in the last two calls of the Winter session in <u>January and</u> <u>February</u> in person. It is not possible to take exams online.



Lesson attendance registration (Rileva presenza)



✓ Students <u>must</u> register their attendance digitally through the UERClass app.

✓ In the unlikely event of misfunctioning of the UERClass app, students need to <u>immediately inform</u> the professor at the end of the same lesson, so that he/she can manually registered the student's attendance at the end of the same lesson. It is <u>not possible</u> to allege at the end of the semester that the minimum attendance has not been registered because of misfunctioning of the UERClass app.





The exam dates are published on <u>UER website</u> (International Students> Calendar, exams and attendance).





Exam overlap

In case you have two exams the same day at the same hour, you will have to take one of the exams on a different exam session:

- You cannot request the exam date to be changed.
- You cannot take the exam online.





1st Step: Register for the exam
2nd Step: Take the exam
3rd Step: Accept the grade



1st Step: Register for the exam

You need to register for each exam <u>from 14 days up to 5 days</u> <u>before the exam</u>. If you don't, you will miss the exam call, meaning you will have fewer opportunities to pass your exam. In <u>this guide</u> you will find the instructions on how to register for the exams.





2nd Step: Take the exam

Exams will be held <u>in person</u>. Please find the classroom where the exam will take place in MYUER app (section "Exam calendar") within 5 days before the exam.

In Italy, exams are mostly <u>oral</u>. Check with your professor whether you are going to have an oral or/and a written exam







3rd Step: Accept the grade

You need to <u>accept your grade</u> after receiving it (this process is called *verbalizzazione*). If you do not accept your grade within the established time, it will be taken for granted that you refuse the grade, so you will lose the grade.

In <u>this guide</u> you will find the instructions on how to accept/refuse the grade:



Grading system

Please mind the <u>equivalence</u> with the Italian grading system when accepting/refusing your grade.

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Università Europea di Roma